

MFOLOZI
(MBONAMBI) MUNICIPALITY

SDBIP
2010/11



CERTIFICATE OF APPROVAL

MFOLOZI (MBONAMBI) MUNICIPALITY

**CONSOLIDATED SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN
2010 - 2011**

**Approved by The Mayor as required in Section 1 of the Municipal Finance Management Act
(No.56 of 2003)**

<hr/>	01 July 2010
Cllr. Biyela -Acting Mayor	Date
 <hr/>	 01 July 2010
MH Nkosi – Municipal Manager	Date

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PURPOSE

The purpose of the Service Delivery and Budget Implementation Plan (SDBIP) is to provide a management implementation and monitoring tool that will assist the Mayor, Councillors, Municipal Manager, other Senior Managers, stakeholders and the community in monitoring service delivery. It will ensure that appropriate information is available to monitor:

- The execution of the budget;
- The performance of managers; and
- The performance of the municipal as a whole

The document further provides for the annual submission of the SDBIP to Council, as required in terms of the Municipal Finance Management Act (MFMA).

MUNICIPAL MANAGERS'

VISION

“A municipal manager’s office should promote an economically sound municipality with said infrastructure and empower people, protects the environment and demonstrates good governance in leadership”

MISSION

To maintain effective, efficient and economical managerial processes/ practices to ensure service delivery to the community by:

- Managing the provision of essential basic services;
- Ensuring management practices which supports sustainable local economic development;
- Promoting participation in service delivery projects.
- Ensuring clean audits and processes.

CORE VALUES

- Promote integrity among officials/Councillors,
- Promote transparency in its conduct of business;
- Foster a culture of commitment for service delivery in the service area;
- Ensure a spirit of cooperative governance within the municipality, and with other municipalities and spheres of governance;
- Promote a culture of carrying out functions and delivery of services to communities within the servicing area;
- Focus on clean and transparent financial management.

MUNICIPAL MANAGER

An Accountable Officer as indicated in the local government legislation and responsible as Chief Executive Officer for the effective, efficient and economical operations of the Mfolozi (Mbonambi) Municipality.

The responsibility of the Municipal Manager is to:

- Promote sound and clean financial management;
- Responsible for revenue and expenditure, assets and liabilities;
- Compliance with the Municipal Finance Management Act (MFMA) No. 56 of 2003;
- Prevent fruitless/wasteful expenditure;
- Disclose all information on debts;
- Development and Implementation of the Integrated Development Plan (IDP), which consists of five development strategies.
- Further development of the Performance Management System to measure service delivery in terms of performance indicators of each Key Performance Area (KPA) under the following actions:

Economic Development

LED, Local Tourism Development , Agricultural , Business and SMME Development.

Effective Infrastructure

Internal Fixed Assets / Buildings, liaising with the district on matters of water, waste water and sanitation, which is the Water Service Authority Planning, Energy, Regional Solid Waste, Regional Cemeteries and Crematoria, Municipal Road and Public Transport Services, Municipal Public Works etc.

Integrated Environment

Internal Fixed Assets and /Buildings, Integrated Development Planning, Land Reform, Housing, Environmental Management and Planning Shared Services.

Leadership Excellence

Internal Fixed Assets and Buildings , Financial Control , Management Services , Administrative Services, Public Relations and Communications, Special Projects and Performance Management Programme.

- Managing the Strategic Risk Management within the municipality by coordinating and facilitating actions by departments;

The Municipal Manager is responsible for the following strategic portfolios:

- Co-ordination of Operational Activities within the Municipality;
- Compliance with the Municipal Finance Management Act (M F MA);
- The Promotion of Intergovernmental Relations.

KEY PERFORMANCE AREA AND KEY PERFORMANCE INDICATORS

1. INSTITUTIONAL DEVELOPMENT & TRANSFORMATION

KPA

- To Embark on organization development
- To ensure that Council has Sufficient institutional Capacity
- Legal Compliance & Policy development
- To Adopt set of by-laws
- To implement Performance Management in the Municipality

KPI

- Revised organizational structure for the 2010/2011 financial year
- Capacity Building programme
- Municipal systems developed
- Councilors workshop held
- Adherence to PMS requirements

2. INFRASTRUCTURE & SERVICE DELIVERY

KPA

- Provision of basic service & critical infrastructure
- Provision of basic services& critical infrastructure for electricity
- Provision of basic services and critical infrastructure for housing
- To promote spatial development & appropriate land use management
- To develop appropriate offices for the municipality

KPI

- Budget allocated for infrastructure
- Electricity business plans prepared and submitted to DME
- Housing business plan prepared & submit to the department of housing
- Completed and adopted of pans: LUMS Town planning scheme
- Construction commenced

3. SOCIAL AND ECONOMIC DEVELOPMENT

KPA

- To promote local economic development and poverty all evaluation
- To reduce unemployment in the area
- To formulate a local economic development strategy
- Prevention of HIV/AIDS and provision of basic health-care services
- To create save environment

KPI

- Establishment of section 21 Company
- Number of people that have been employed though Mayoral project
- Developed LED strategy
- Developed HIV plan
- Developed/ Establishment of Traffic Department

4. FINANCIAL MANAGEMENT

KPA

- To fully comply with all financial prescripts
- To promote sound financial Manages by Complying with the MFMA 56 OF 2003
- To have a financial plan that is transparent to members of the council
- To manage municipal finances in an efficient & cost effective manner to maximize value for all municipal resources
- To ensure that budget is aligned with the IDP

KPI

- Fanance Department Functions Executed
- Quarterly reports on Financial Statement
- Adopted financial plan
- Developed budget Control System in place
- % of Capital budget spent on projects identified in the IDP

5. GOOD GOVERNANCE

KPA

- To provide services of a developmental Local Authority
- To ensure that all corporate decisions programs, budget and expenditure frame work are aligned to the IDP agenda and priorities

KPI

- Reviewed IDP

- Adopted Financial and approved SDBIP

DEPARTMENT: TECHNICAL SERVICES

The Department: Technical Services consists of the following sections:

- Municipal Infrastructure Implementation;
- Municipal Infrastructure Operations and Maintenance;
- Planning & Development;
- Housing;
- Local Economic Development;
- Environmental Management;
- Waste Management

OVERALL OBJECTIVES

- Research and development of new projects;
- Preparation of short, medium and long term strategies;
- Liaising and facilitation with District on water and sanitation schemes;
- Implementation of all capital projects of the municipality;
- Operate and manage the Solid Waste site.

An overview and analysis of the functions of the Technical Department:-

WATER SERVICE AUTHORITY

Key Performance Areas

- Liaising with the District to give input into the Water Services Development Plan;
- Formulation of by-laws;
- Communicating council policies to the communities;
- Formulation of technical guiding principles;

Objectives

- Align projects to IDP frame;
- Ensure that projects expenditure is aligned;
- Ensure that communities understand the council policies and procedure related to MIG Projects and programmes;

Key Performance Indicators

- Doing project feasibility studies;
- Compilation of projects business plans;
- Formulation of by-laws;

- Communicating council policies with the public and other sectors;
- Verifying and aligning the KZN infrastructural development projects (housing and industrial);
- Giving comments to all projects received from consultant;
- Managing and updating project budgets and reporting to external funders;

MUNICIPAL INFRASTRUCTURE IMPLEMENTATION

Economic Development

LED, local Tourism Development, Agricultural, Business and SMME Development.

Effective Infrastructure

Internal Fixed Assets/ Buildings, liaising with the district on health matters of water, waste water and sanitation, which is the Water Service Authority. Planning, Energy, Regional Solid Waste, Regional Cemeteries and Crematoria, Municipal Roads and Public Transport Services, Municipal Public Works etc.

Key Performance Areas

- Planning, designing and construction of Waste Sites
- Managing free basic services with Eskom;
- Approval of building plans for external stakeholders;
- Management and operation of waste collection in town.

Objectives

- Successfully implement and complete approved projects in time and within budget;
- To reduce electricity the number of indigent for free basic services
- Quality service in terms of the building plan approval and to give proper and accurate guidance related to building inspectorate function.

Key Performance Indicators

- Preparing project progress reports;
- Interpretation of drawings;
- Doing project inspections and supporting the site technicians
- Design and construction of all council's approved infrastructural projects and ensuring the following:
 - Construction methods are environmentally sound;

- Construction methods promotes local economic development;
- All projects meet the municipality's objectives in terms of level of service, supply areas (projects footprint), construction timeframes;
- Project is constructed in accordance with all standard details of council;
- Progress reports and cash flows are updated and submitted timeously to relevant committees of council and to the respective Provincial and National government departments;
- Operations and maintenance of the Waste site.

DEPARTMENT: CORPORATE SERVICES

The Department: Corporate Services consists of the following sections:

- Administrative Services;
- Management Services (HR/IR);
- Information Technology
- Community Services;
- Library Services;
- Traffic Services;
- Disaster Management /Emergency Services;
- Public Relations;
- Performance Management Systems (Section 57 only)
- Legal;
- Registry.

ADMINISTRATIVE SERVICES

This section is responsible for smooth, efficient and effective operation of Councils processes:

Key Performance Areas

Committee/Secretariat Services

Responsible for the compilation of agendas, minutes, reports, etc of Council, Exco, Portfolio Committees and ad - hoc committees.

Registry and Records

Registry and record keeping, maintaining of all records of council.

Councillor Support

Support service to councillors.

Legal Services

Function is outsourced and provides legal guidance to council on all aspects of council's responsibilities.

Delivery Services

This section is responsible for the internal and external delivery and distribution of councils communication material, be it agendas, reports, letters, notifications, etc.

Printing and Photocopy Services

All communication material is reproduced in this section.

Key Performance Indicators

- Ensure that the access to information manual is revised and updated as per legislation;
- Provision of efficient and effective General Administrative Services.

MANAGEMENT SERVICES**Recruitment and selection**

Responsible for recruitment and selection of staff and achievement of the Employment Equity Plan.

Skills Development and Training

Formulation of the WSP and learnerships.

Human Resource Administration

HR Administration provides a service to its internal customers and assists with issues such as benefits, leave, allowances, subsidies etc.

Key Performance Indicators**Human Resources Development Programme**

- Implementation of Policies;
- Skills Development and implementation.

The municipal Manager is responsible for the following strategies portfolios:

- Co-ordination of Operational Activities within the Municipality;
- Compliance with the provisions of the Municipal Finance Management Act (MFMA);

- The promotion of intergovernmental Relations.
- Development and implantation of Integrated Development Plan (IDP), which consists of five development strategies.
- Further development of the Performance Management System to measure service delivery in terms of performance indicators of each Key performance Area (KPA) under the following actions:

INFORMATION TECHNOLOGY

Provides the IT infrastructure and mechanisms and align functionality requirements of the various departments and create an enabling environment for service delivery.

Key Performance Areas

- E-mail and Internet Services;
- Printer maintenance and repairs;
- Network Compression equipment;
- IT Licenses’;
- Back – up tapes storage off site

Key Performance Indicators

- Connectivity at 90+ percent uptime of (WAN) Wide Area Network;
- To fast track the repairs of printers;
- Increase on WAN;
- Licence payment, support and upgrade;
- Offsite storage of daily, weekly, monthly and yearly backup tape.

COMMUNITY SERVICES

Community Services is responsible for the following services:

- Library Services;
- Municipality Health Services (HIV/AIDS)
- Community & Social Services;
- Disaster Management;
- Traffic Services;
- Sports.

Overall Objectives

- Provision of community services;

- Promotion of social development;
- Crime prevention and awareness campaigns;
- Community awareness on diseases HIV/AIDS;
- Co-ordination of the Disaster Management;
- Fire fighting Services;
- Local Sports competitions/eliminations

Key Performance Areas

- Fire Fighting Services;
- Disaster Management;
- Marginalized Groups (Disable, Youth, Gender etc);
- Community education and awareness on HIV/AIDS
- Facilitation on sport activities.

Key Performance Indicators

- Disaster Management services;
- Fire Fighting;
- Maintenance of a safe, healthy and hygienic environment
- Monitor and report on crime;
- Youth day celebration;
- Empowerment of disabled people;
- Educate community of HIV/Aids

CONCLUSION

The SDBIP brings together strategic plans and documents of keys deliverables against which there is assigned accountability and responsibility. The SDBIP provides a basis for performance appraisal for senior managers. It's also provides staff with clear sense of purpose of corporate goals.

DEPARTMENT: FINANCIAL SERVICES

Department: Financial Services consists of three sections:

- 11.1 Budgeting and management accounts;
- 11.2 Revenue management;
- 11.3 Expenditure, Supply Chain Management Stock and Asset Management.
- 11.4 Annual SDBIP;
- 11.5 Compilation of Annual Report

Overall Objectives

- Management of Municipal Assets;
- Management of Municipal Budgets and Management Accounts;
- Management of Municipal Revenues and Collection of Debtors;
- Management of Financial Municipal Reporting.

An overview of function of the finance department and analysis of each function:-

BUDGET AND MANAGEMENT ACCOUNTS

Key Performance Area

- Compliance with legislation and internal controls;
- Implementation and annual review of :
 - Budget policy;
 - Investment and backing policy
- Preparation of the Annual Financial Statements;
- Develop sound financial reporting mechanism;
- Insurance administration;
- Investment portfolio.

Objectives

- Preparation of outcome based budget and controls;
- Preparation of Annual Financial Statements;
- Compilation of cash flow management strategy;
- Reporting to national, provincial government and council;
- Over viewing of insurance administration.

Key Performance Indicators

- Co-ordination of budget process aligned to IDP;
- Submit monthly and quarterly reports;
- Production of Annual Financial Statements to comply with applicable legislation (GAMAP/GRAP);
- Review of Municipal Finance Management Act ;
- Monitor and report of the insurance administration;
- Maintain an investment register.

REVENUE MANAGEMENT

Key Performance Areas

- Compliance with legislation and proper internal controls;
- Develop sound financial reporting mechanisms;
- Implementation and the annual review :
 - Credit and Debt control policy;
 - Indigent policy;
 - Tariff policy;
- Monitor of all grant funding as Gazette.

Objectives

- Maintain credit and debt by-laws;
- Establishment and maintenance of indigent register;
- Accurate and effective billing system;
- Enhance revenue collection of unpaid monies;
- Effective and efficient customer service;
- Ensure all grant funding received.

Key Performance Indicators

- Annual revision of:
 - Credit and debt control policy;
 - Indigent policy;
 - Tariff policy;
- Improved debtors collection;
- Monthly reporting of grants;

EXPENDITURE, SUPPLY CHAIN MANAGEMENT, STOCK AND ASSET MANAGEMENT

Key Performance Areas

- Compliance with legislation and proper internal controls;
- Develop sound financial reporting mechanism;
- Implementation and the annual review of :
 - Supply Chain Management policy;
 - Fixed asset policy.
- Prompt payment of creditors;
- Prompt payment of staff salaries and councilor allowances;

Objectives

- The implementation and monitoring of the supply chain management policy;

- Ensure accurate and timeous payment of creditors;
- Ensure accurate and timeous payment of salaries and councilor allowances;
- Ensure an asset register is maintained;

Key Performance Indicators

- Annual review of:
 - Supply Chain Management policy
 - Fixed asset policy
- Submit reports per Supply Chain Management policy;
- Monitor of the timely payment of creditors and salaries;
- Administration of the fixed asset register;

SDBIP:

QUARTELY PROJECTIONS FOR SERVICE DELIVERY AND OTHER PERFORMAMNCE INDICATORS

1. INSTITUTIONAL DEVELOPMENT & TRANSFORMATION

2. INFRASTRUCTURE & SERVICE DELIVERY

3. SOCIAL & ECONOMIC DEVELOPMENT

4. FINANCIAL MANAGEMENT

5. GOOD GOVERNANCE

KEY PERFORMANCE AREAS:

TIME SCALE:

2010/2011

OBJECTIVE	PERFORMANCE INDICATOR	SERVICE DELIVERY TARGET	Q 1	Q 2	Q 3	Q 4
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KEY PERFORMANCE AREA 1: INSTITUTIONAL DEVELOPMENT & TRANSFORMATION

1. To embark on organisation development exercise	Revised organizational structure for the 2010/2011 financial year	Organizational structure revised by...	Update organizational structure Sep.2010	Submit item to ExCo Nov.2010	Update organizational structure March 2011	Submit item to ExCo June 2011
		All key posts to be filled by...	Review vacant position quarterly Sep. 2010	Resignations received immediately fill position by Dec.2010	Review vacant position quarterly March 2011	Resignations received immediately fill position by June 2011
		Well developed and capacitated management by...	Training committee meetings monthly July/Aug/Sept.2010	Submit Minutes of Training Committee to ExCo Nov.2010	Training committee meetings monthly Jan/Feb/Mch 2011	Submit Minutes of Training Committee to ExCo June 2011
		Roles and responsibilities by....	Review and Update of JD'S Sept.2010	JD'S Submitted to Job Evaluation Committee Dec.2010	Review and Update of JD'S Mch 2011	Item to Exco June 2011

2. To ensure that Council has sufficient institutional capacity.	Capacity Building Programme	Capacity Building Programme implemented by...	Develop policies as and when required Sept.2010	Submit Minutes of Training Committee to ExCo Nov.2010	Training committee meetings monthly Jan/Feb/Mch 2011	Submit Minutes of Training Committee to ExCo June 2011
3. Legal compliance and policy development	Municipal systems developed	Policies should be developed / reviewed and adopted by...	Request received if any to review by-laws quarterly Sept.2010	Item to Exco Nov.2010	Develop policies as and when required March 2011	Item to Exco June 2011
4. To adopt set of by-laws.	Councillors workshop held	Workshop on by-laws conducted by...	Request received if any to review by-laws quarterly Sept.2010	Item to Exco Nov.2010	Request received if any to review by-laws quarterly Mch 2011	Item to Exco June 2011
	By-laws adopted	By-laws adopted	Request received if any to review by-laws quarterly Sept. 07	Item to Exco Nov. 07	Request received if any to review by-laws quarterly Mch 2011	Item to Exco June 2011
5. To implement Performance Management in the municipality	Adherence to PMS requirements	Developed, implemented and adopted municipal scorecards by...	Review and Update PMS Contracts July 2010	Submit to Exco Aug.2010	Quarterly reporting Sep/Dec.2010	Quarterly reporting Mch/June 2011

KEY PERFORMANCE AREA 2: INFRASTRUCTURE AND SERVICE DELIVERY

1. Provision of basic services and critical infrastructure	Budget allocated for infrastructure	100% budget allocated by...	Consultants appointed to draft business plans	Commencement of 7 MIG projects with 67% of budget allocated	Commencement of 7 MIG projects with 85% of budget allocated	Finalization of 7 MIG Projects and 100% allocation of MIG Funds for the 2010/2011 financial year
2. Provision of basic services and critical infrastructure for electricity	Electricity business plans prepared and submitted to DME.	Plans for all targeted areas for current financial year by...	-	-	-	100% allocation committed by Eskom

3. Provision of basic services and critical infrastructure for housing	Housing business plans prepared and submitted to the Department of Housing.	Plans for all targeted areas for current financial year by...	-	-	Contractors appointed for infrastructure development for Slovas housing scheme	Infrastructure constructed for 150 Low Income Housing units
4. To promote spatial development and appropriate land use management .	Completed and adopted of plans: LUMS and Town Planning Scheme	Completed and adopted LUMS implemented by	Bids called for consultants for Town Planning Scheme. Consultants appointed for LUMS. Spatial Plan developed	Consultants for Town Planning scheme appointed in Oct.2010 SDF & scheme development	Preparation of updated Cadastral/Layout Plan for Town Planning Scheme. Refinement of SDF, LUMS & scheme	Evaluation of Status Quo study for Town Planning Scheme. LUMS submitted to Province.
5. To develop appropriate offices for the municipality	Construction commenced	Appointment of contractors by		Application for funding through Project Consolidate Oct/Nov/Dec.2010	Call for bids for Consulting Engineers march 2011	Start Construction June 2010

KEY PERFORMANCE AREA 3: SOCIAL & ECONOMIC DEVELOPMENT

1. To promote local economic development and poverty alleviation	Establishment of section 21 company	Establishment of section 21 company by the end of financial year	Formation and training of Cooperatives	Registration of Cooperatives	Formation of Cooperative Federation	68 Cooperatives registered
2. To reduce unemployment in the area.	Number of people that have been employed through Mayoral projects.	Mayoral projects implemented by	Identification and specifications for Mayoral Projects.	Tender procedures for Mayoral Projects. 5 Construction Companies appointed	Implementation of Mayoral Project for 2010/2011 financial year. (35 People employed during construction)	Finalize all Mayoral projects. (260 people permanently employed for projects)
3. To formulate a Local Economic Development Strategy.	Developed LED strategy	LED strategy in place by	Secure funds for the LED Strategy Development	Develop HIV/AIDS plan Dec 2010	First draft of LED Strategy taken to Council for adoption	Final LED Strategy document taken to Council for adoption

4. Prevention of HIV/AIDS and provision of basic health-care services	Developed HIV/AIDS Plan	Adoption of HIV/AIDS Plan by...	Call for proposal Sept.2010	Develop HIV/AIDS plan Dec 2010	Draft plan to ExCo March 2011	HIV/AIDS plan in place June 2010
5. To create a safe environment	Established Community Policing Forums for the whole municipal area.	Establishment of Community Policing Forums for 20% of municipal area by	Liaise with SAP and Community to set up a Police Forum Sept.2010	In terms of SAP Act MEC to give guidance on this forum Dec.2010	Setting/Liaising with SAP to set up Community police forum March 2011	Community Policing Forum in place June 2010
	Developed/ Establishment of Traffic Department	Future Plans for Traffic Department	Traffic dept established and working well Sept. 2010	Draft plan on future growth of traffic department Dec.2010	Appoint project Manager to fast track this initiative March 2011	Process in place and Traffic Dept.development June 2010

KEY PERFORMANCE AREA 4: FINANCIAL MANAGEMENT

1. To fully comply with all financial prescripts.	Finance Department functions executed.	Overall financial control system available by	Annual Financial Statement submitted	-	-	Start preparation of AFS
2. To promote sound financial management by complying with the MFMA 56 of 2003	Quarterly reports on financial statements	Compliance with the MFMA and responsibilities as laid out in Chapter 8 of the Act by ..	AFS done	Key budget dead lines	Mid year adjusted budget	Draft and final budget approved.
3. To have a financial plan that is transparent to members of the council.	Adopted Financial Plan	Financial Plan adopted as per legislative requirement by...	Annual Financial Plan submitted	Annual Financial Plan presented to the Council	Annual Financial Plan approved and implemented	–
4. To manage municipal finances in an efficient and cost effective manner to maximize value for all municipal resources.	Developed budget control system in place.	Budget control system in place by ...	Budget presented to Council & members of the community	Budget comments incorporated into the final budget	Budget to be approved by EXCO 2007 approved	Take action depending on the payment of Rate Payers
5. To ensure that the budget is aligned with the IDP.	% of capital budget spent on projects identified in the IDP	100% of capital budget spent on IDP projects by.....	Key budget dead lines	Mid year adjusted budget to align with IDP	Draft and final budget that is aligned to IDP approved.	–

KEY PERFORMANCE AREA 5: GOOD GOVERNANCE						
1. To provide services of a developmental Local Authority.	Reviewed IDP	Departmental Action Plans aligned to the IDP and implemented by	IDP Reviewed 2010/2011	IDP Comments incorporated into the final IDP for 2010/2011	IDP finalized 2010/2011	IDP to be approved by Council 2011
2. To ensure that all corporate decisions, programs, budget and expenditure framework are aligned to the IDP agenda and priorities.	Adopted Financial plan and approve SDBIP	Adopt Financial plan and approved SDBIP by.....	2010/2011 SDBIP reviewed	2010/2011 SDBIP Development	2007/2008 SDBIP Implemented	2010/2011 SDBIP to be approved by Council by 2010

Monthly Projections of Revenue by Source

[illegible]

Monthly Projections of Revenue & Expenditure by Vote

[illegible]

Monthly Projections of Revenue & Expenditure by Vote

	January			February			March			April			May			June		
	Opex R'000	Capex R'000	Revenue R'000	Opex R'000	Capex R'000	Revenue R'000	Opex R'000	Capex R'000	Revenue R'000	Opex R'000	Capex R'000	Revenue R'000	Opex R'000	Capex R'000	Revenue R'000	Opex R'000	Capex R'000	Revenue R'000
Expenditure and Revenue by Vote																		
Department - Municipal Managers Office																		
Vote: Executive & Council	563	-	-	563	-	-	563	-	-	563	-	-	563	-	-	563	-	-
Department - Chief Financial Officer																		
Vote: Finance	817	175	3,145	817	175	3,145	817	175	3,145	817	175	3,145	817	175	3,145	817	175	3,145
Department - Corporate Services																		
Vote: Finance & Administration (HR)	844	-	208	844	-	208	844	-	208	844	-	208	844	-	208	844	-	208
Department - Planning & Development																		
Department - Technical Services																		
Vote: Technical Services	897	1,086	1,030	897	1,086	1,030	897	1,086	1,030	897	1,086	1,030	897	1,086	1,030	897	1,086	1,030
Department - Community Services																		
Total By Vote																		

CASH FLOW (BUDGET): 2010/2011

	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
Financial Services													
Total Employees costs	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	252.391.66	
General Expenses	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	491.683.33	
Bad Debt	-	-	-	-	-	-	-	-	-	-	-	-	
Internal Audit	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	50.000.00	
Audit Committee	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	8.333.33	
Bonus					145.926.00								
Total	802.408.32	802.408.32	802.408.32	802.408.32	948.334.32	802.408.32	802.408.32	802.408.32	802.408.32	802.408.32	802.408.32	802.408.32	
Human Resources													
Total Employer Cost	174,743	174,743	174,743	174,743	174,743	174,743	174,743	174,743	174,743	174,743	174,743	174,743	
Contracted Services	29,167	29,168	29,168	29,168	29,168	29,168	29,168	29,168	29,168	29,168	29,168	29,168	
General Expenses	81,350	81,350	81,350	81,350	81,350	81,350	81,350	81,350	81,350	81,350	81,350	81,350	
Bonus					100,733								
					115,006								
Total	285.259.99	285.259.99	285.259.99	285.259.99	500.998.99	285.259.99	285.259.99	285.259.99	285.259.99	285.259.99	285.259.99	285.259.99	
Traffic													
Total Employer Cost	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	162.916.92	
General Expenses	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	81.667.00	
Bonus					70.694.00								

Total	244.583.59	244.583.59	244.583.59	244.583.59	315.277.59	244.583.59	244.583.59	244.583.59	244.583.59	244.583.59	244.583.59	244.583.59	
Technical Admin													
Total Employer Cost	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	289.800.83	
General Expenses	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	386.041.67	
Bonus					180.689.00								
Total	675.842.50	675.842.50	675.842.50	675.842.50	856.531.50	675.842.50	675.842.50	675.842.50	675.842.50	675.842.50	675.842.50	675.842.50	
Waste Management													
Total Employer Cost	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	
General Expenses	-	-	-	-	-	-	-	-	-	-	-	-	
Bonus					53.395.00								
Total	75.474.25	75.474.25	75.474.25	75.474.25	128.869.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	75.474.25	
Executive Council													
Total Employer Cost	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	504.614.00	
General Expenses	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	52.083.00	
Bonus					64.798.00								
Total	556.697.00	556.697.00	556.697.00	556.697.00	621.495.00	556.697.00	556.697.00	556.697.00	556.697.00	556.697.00	556.697.00	556.697.00	
Community Service													
Total Employer Cost	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	115.754.00	
General Expenses	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	173.417.00	
Bonus					76.388.00								

Total	289.170.42	289.170.42	289.170.42	289.170.42	365.558.42	289.170.42	289.170.42	289.170.42	289.170.42	289.170.42	289.170.42	289.170.42	
Financial Services													
Equitable Share	13017056				10413644				7810233				
Other Grants	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	298618.17	
Other Income	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	15458.33	
Property Rates Taxes	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	235368.5	
Penalties	0	0	0	0	0	0	0	0	0	0	0	0	
Refuse Removal	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	17312.33	
Rental for Council	10000	10000	10000	10000	10000	10000	10000	10000	10000	10000	10000	10000	
Interest	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	5000	
Total	13598813.33	581757.33	581757.33	581757.33	10995401.33	581757.33	581757.33	581757.33	8391990.33	581757.33	581757.33	581757.33	
Community													
Housing Grant	-	-	-	-	-	-	-	-	-	-	-	-	
Technical													
Housing Grant													
Traffic Fines													
Fines	208.333.33	208.333.33	208.333.33	208.333.33	2083.33.33	2083.33.33	2083.33.33	2083.33.33	2083.33.33	2083.33.33	2083.33.33	2083.33.33	
Capex													
Financial Services	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	175.000.00	
Human Resources	-	-	-	-	-	-	-	-	-	-	-	-	
Community	-	-	-	-	-	-	-	-	-	-	-	-	
Traffic	-	-	-	-	-	-	-	-	-	-	-	-	
Executive and Council													
Technical Admin	1,086.250.	1,086.250.	1,086.250	1,086.250.	1,086.250.	1,086.250.	1,086.250.	1,086.250.	1,086.250.	1,086.250.	1,086.250.	1,086.250	
Waste Management	-	-	-	-	-	-	-	-	-	-	-	-	